

Job Description Template for Tús Work Placement Participant

Community Organisation Type:	Primary School Setting
Reporting to:	Principal/Head of Maintenance
Job Title:	Maintenance Assistant
Number of positions required:	1
Main Tasks:	<ul style="list-style-type: none"> • Perform cleaning activities such as dusting, mopping etc. • Perform minor fixes such as repairing broken locks, filling gaps on walls • Install appliances and equipment • Complete garden/yard upkeep by mowing lawn • Conduct maintenance tasks such as replacing light bulbs • Check functionality of safety systems (e.g. fire alarm) • Collaborate with workers and other professionals during renovations • Report to a facilities or maintenance manager for issues
Skills Required:	<ul style="list-style-type: none"> • Basic knowledge of general maintenance • Experience using hand and electrical tools • Ability to read technical manuals and drawings • Very good communication and interpersonal skills
Place of Work:	Blakestown Area of Blanchardstown
Preferred days or times of work (e.g. Monday-Friday, mornings/afternoons etc)	Monday – Friday (Flexible Hours)
Any other work related requirements	Be available to work 19.5 hours per week
Is Garda Clearance Required for this position:	Yes (School will complete)
Contact:	If you are interested in applying for this role, please contact a member of the Tús Team on 01 – 8209550 or email tusvacancies@empower.ie to discuss further. Note: If you are getting Jobseekers Allowance and have break(s) of up to 30 days in your jobseekers record over the last 12 months, you will be eligible for Tús

